

Minutes
Faculty Advisory Committee Meeting
October 21, 2022
9:00 am on Zoom

1. **Call to Order:** 9:00am
2. **Welcome and Introductions:** Molly Pfaff, Gail Fredericks, Beth Purdy, Cynthia Schauer, Erin Shufro, Halea Kasishke, Jim Ratliff, Jon Stasiuk, Mary Morehouse, Philipp Jonas, Theresa Shane, Valerie Owens, Bill deDie, Billy Reynolds, Jenny Ott, Brian Murray, Joe Brady, David Kobb, Kim Grubka, Meredith Holland, Nicole Bennett, Steve Ott
3. **Approved minutes from 9/23/22**

4. **Business:**
 - a. Jim Ratliff and Jenny Ott/Steve Ott - College Summit participants - Thank you!

5. **Summit Input Winter 2023 - January 5**
 - a. **Submit Session Proposals:**
 - i. **Please submit proposals at the new website at kvcc.edu/summit**
 1. Jim compiled feedback and the biggest theme is people overwhelmingly want more community building/fun things.
 - ii. **Contact Gail if you're willing to facilitate a roundtable for *What the Best Teachers Do?***
No prep required: You don't have to read the book. Just need to read questions and moderate. Good questions are already written and we don't want them to go to waste.
 - iii. **Contact Gail if you're willing to join in on a session about how you use Multi-Modal Rooms.** Volunteers so far: Meredith H.
 - iv. The following are popular sessions the FSC still needs help with:
 1. **Contact Gail if you'll help us recruit faculty for a My Favorite Lesson Roundtable**
 2. **Send Canvas Summit workshop ideas to the FSC**
 - b. Reviewed draft schedule
 - i. Doing breakfast instead of college-wide lunch. This will crunch the morning sessions, but we were told skipping the traditional Board Breakfast was not an option.
 - c. Misc Winter Summit Updates:
 - i. Can't use Dale B Lake Auditorium for January and possibly April. Issues with technology and possible size limitations. More to come.
 - ii. Mary M is setting us up to use Course Evaluations (formerly EvaluationKit) for Summit Feedback. Don't yet know if it will be able to be anonymous.

6. Summit April 2023 – April 28

- a. Per committee's earlier suggestion, morning will be the reverse of last May's Service Fair:
 - i. Academic areas and faculty will create student scenarios and have stations.
 - ii. Student services staff will receive scenarios and seek out info from academic areas.
 - iii. Planning will begin in January.

7. Seeking Multi-modal Rooms Feedback

- a. Committee shared that the rooms have been mostly successful for them, despite some growing pains.
 - i. Hits: extra screens, camera, recording and posting lectures afterwards.
 - ii. Biggest issue is non-working mics. IT is working on it.
 - iii. Noted lots of meetings avoid using the tech since it's not ready for prime time.
 - iv. May be FERPA issues if instructors record a live class and share it with different sections. Recording and sharing within same section is ok.
- b. Suggestions:
 - i. Requests for more training and/or tutorial videos on educational practices/uses of the rooms. **(Let Gail know if you use them and are willing to share at Summit.)**
 - ii. Needs clear-cut way to provide feedback/report issues for technical, day-to-day stuff.
 1. Gail will reach out to Aaron Snead to find out how he prefers to get ongoing feedback about settings, bugs, etc.
 - iii. Make rooms available for non-live lecture recordings (makes use of whiteboard). Have a staff member on hand to take appointments to assist and run the recording?

8. Fall and Winter workshop updates

- a. **Halloween Chat-N-Treat on Monday the 31st.**
 - i. Just drop in any time between 11:30 - 1 in the TTC Faculty Reception area for donuts, cider, and discussion. Prize for best costume. (Or snap a photo of your costume and send it to Halea if you can't come to the TTC.)
- b. **November 11 Tech Showcase:**
 - i. 9 - 12:15 - Snagit, Captioning, Evaluationkit, and Dave Swan is doing something.
 - ii. [Register here](#).

9. Other Updates

- i. After requests for an after-hours continuation of his Garage Band activity from last Summit, Jim R pitched a Fun February of weekly 5:01 activities to help people get together and lighten up the darkest month of the year. **Reach out to Jim if you have ideas or you're an activator who can help him coordinate and get it done.**

10. Next Meetings:

- a. **Nov 18 - hopefully face to face (not going to do hybrid Zoom option unless we can set it up better than last time)**
- b. **Dec 16 (if needed)**

11. Adjournment: 9:40am